



PR/096499 | Junior Architect

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1572925

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

March 3rd, 2026 03:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

1. Meeting and advising clients on procuring the best and most appropriate contracts for the work they are undertaking.
2. Preparation of tender documentation and construction drawings.
3. Assisting in administering contracts and project certifications.
4. Liaising with appropriate authorities to obtain statutory approval.
5. Coordinating and liaising with cross-functional teams, including designers, engineers and project managers to deliver innovative and sustainable architectural solutions.
6. Adhering to design specifications, building codes and regulations to ensure design compliant.
7. Following up with the detailed design process and coordinating design information.
8. Conducting site visits, managing client relationships and presenting design proposals to stakeholders.

Requirements:

1. Degree in Architectural or equivalent
2. Minimum 3 years of post-qualification experience in the architecture industry
3. Familiar with regulatory requirements like URA, BCA, SCDF, PUB, NEA, LTA, NParks and relevant building codes
4. Exceptional technical skills including proficiency in CAD software, 3D modeling and other design tools
5. Strong problem solving, critical thinking and decision-making abilities with a focus on delivering high quality, innovative designs.
6. Able to work within a team and in a fast-paced environment

Kashmiethaa V Chandran

JAC Recruitment Pte Ltd

EA Personnel: R24122846

EA Personnel Name: KASHMIETHAA V CHANDRAN

#LI-JACSG

#countrysingapore

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

Company Description