



PR/095656 | Sales Executive

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1572911

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

March 17th, 2026 12:01

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Sales Executive

Location: Singapore

Your New Company: A leading provider of precision engineering solutions is seeking a proactive and customer-focused Sales Executive to join its expanding team. The company specializes in high-performance components and systems used across various industrial sectors, offering a collaborative environment and opportunities for growth.

Your New Role: As a Sales Executive, you will be responsible for managing customer relationships, supporting sales activities, and driving revenue growth. You'll work closely with distributors, internal teams, and clients to deliver tailored solutions and ensure customer satisfaction. **Key Responsibilities:**

- Manage and maintain relationships with assigned customer accounts.

- Provide product knowledge and respond to customer inquiries.
- Consolidate customer requirements and report insights to the Sales Manager.
- Support pre- and post-sales activities to ensure customer satisfaction.
- Use basic technical understanding to communicate effectively with clients, distributors, and internal departments.
- Prepare accurate sales quotations and conduct product presentations.
- Liaise with internal teams and regional offices on customer-related matters.
- Prepare daily, monthly, and ad-hoc sales reports and updates.
- Conduct market research to identify trends and customer growth opportunities.
- Perform other duties as assigned by the Sales Manager.

Qualifications:

- NITEC, Diploma, or Degree in Mechanical Engineering, Marketing, Business Administration, or related fields.
- 3–5 years of relevant experience in sales or account management.
- Proficient in Microsoft Office (Excel, Word, PowerPoint).
- Strong communication and negotiation skills.
- Fluent in English; proficiency in Chinese and/or Malay is an advantage.
- Self-motivated, energetic, and adaptable to multicultural environments.
- Willingness to learn and take initiative.
- Must be able to drive and hold a clean, valid driving license.
- Open to short-term overseas travel for business purposes.

Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Chen Pinru
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R25130085

#LI-JACSG
#countrysingapore

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Company Description