



## PR/095656 | Sales Executive

### Job Information

**Recruiter**

JAC Recruitment Singapore

**Job ID**

1572911

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Singapore

**Salary**

Negotiable, based on experience

**Refreshed**

February 3rd, 2026 03:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Native

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Title:** Sales Executive

**Location:** Singapore

**Your New Company:** A leading provider of precision engineering solutions is seeking a proactive and customer-focused Sales Executive to join its expanding team. The company specializes in high-performance components and systems used across various industrial sectors, offering a collaborative environment and opportunities for growth.

**Your New Role:** As a Sales Executive, you will be responsible for managing customer relationships, supporting sales activities, and driving revenue growth. You'll work closely with distributors, internal teams, and clients to deliver tailored solutions and ensure customer satisfaction. **Key Responsibilities:**

- Manage and maintain relationships with assigned customer accounts.

- Provide product knowledge and respond to customer inquiries.
- Consolidate customer requirements and report insights to the Sales Manager.
- Support pre- and post-sales activities to ensure customer satisfaction.
- Use basic technical understanding to communicate effectively with clients, distributors, and internal departments.
- Prepare accurate sales quotations and conduct product presentations.
- Liaise with internal teams and regional offices on customer-related matters.
- Prepare daily, monthly, and ad-hoc sales reports and updates.
- Conduct market research to identify trends and customer growth opportunities.
- Perform other duties as assigned by the Sales Manager.

**Qualifications:**

- NITEC, Diploma, or Degree in Mechanical Engineering, Marketing, Business Administration, or related fields.
- 3–5 years of relevant experience in sales or account management.
- Proficient in Microsoft Office (Excel, Word, PowerPoint).
- Strong communication and negotiation skills.
- Fluent in English; proficiency in Chinese and/or Malay is an advantage.
- Self-motivated, energetic, and adaptable to multicultural environments.
- Willingness to learn and take initiative.
- Must be able to drive and hold a clean, valid driving license.
- Open to short-term overseas travel for business purposes.

Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Chen Pinru  
 JAC Recruitment Pte Ltd  
 EA License Number: 90C3026  
 EA Personnel: R25130085

#LI-JACSG

#countriesingapore

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Company Description