



## Associate General Counsel

急成長するアジア発企業で日本法務をリードし将来はリージョンにも関わるポジション

### Job Information

**Recruiter**

Cornerstone Recruitment Japan K.K.

**Job ID**

1572487

**Industry**

Advertising, PR

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

Majority Non-Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

20 million yen ~ Negotiable, based on experience

**Refreshed**

January 29th, 2026 00:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

#### Role Overview

This role will lead legal operations for **Japan**, with potential responsibility for **Korea** in the future. The position plays a critical role in supporting a fast-growing, Asia-headquartered digital commerce business by providing strategic legal guidance across commercial, regulatory, and operational matters.

#### Key Responsibilities

- Establish and implement contract review and approval frameworks.
- Draft, review, negotiate, and manage a broad range of commercial agreements, including those related to:
  - E-commerce and marketplace operations
  - Logistics and supply chain partners
  - Vendors and service providers
  - Marketing, advertising, sponsorships, and co-branding
  - Influencers, social media partnerships, and brand ambassadors
- Advise on labor and employment law matters.
- Draft rules, terms, and conditions for promotions, contests, games, and sweepstakes, and support required regulatory filings.
- Prepare website terms of use, privacy-related disclosures, and other consumer-facing legal documentation.
- Advise cross-functional teams on advertising and promotion compliance, including discount claims, disclaimers, disclosures, and claim substantiation.
- Provide legal guidance on product-related disclosures for new launches.
- Oversee litigation matters and manage dispute resolution.
- Coordinate and manage relationships with external legal counsel.
- Support the development and improvement of internal legal processes and procedures.
- Handle additional legal and compliance responsibilities as required.

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#### Company Description