



Associate General Counsel

急成長するアジア発企業で日本法務をリードし将来はリージョンにも関われるポジション

Job Information

Recruiter

[Cornerstone Recruitment Japan K.K.](#)

Job ID

1572487

Industry

Advertising, PR

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

Majority Non-Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

20 million yen ~ Negotiable, based on experience

Refreshed

May 7th, 2026 04:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Role Overview

This role will lead legal operations for **Japan**, with potential responsibility for **Korea** in the future. The position plays a critical role in supporting a fast-growing, Asia-headquartered digital commerce business by providing strategic legal guidance across commercial, regulatory, and operational matters.

Key Responsibilities

- Establish and implement contract review and approval frameworks.
- Draft, review, negotiate, and manage a broad range of commercial agreements, including those related to:
 - E-commerce and marketplace operations
 - Logistics and supply chain partners
 - Vendors and service providers
 - Marketing, advertising, sponsorships, and co-branding
 - Influencers, social media partnerships, and brand ambassadors
- Advise on labor and employment law matters.
- Draft rules, terms, and conditions for promotions, contests, games, and sweepstakes, and support required regulatory filings.
- Prepare website terms of use, privacy-related disclosures, and other consumer-facing legal documentation.
- Advise cross-functional teams on advertising and promotion compliance, including discount claims, disclaimers, disclosures, and claim substantiation.
- Provide legal guidance on product-related disclosures for new launches.
- Oversee litigation matters and manage dispute resolution.
- Coordinate and manage relationships with external legal counsel.
- Support the development and improvement of internal legal processes and procedures.
- Handle additional legal and compliance responsibilities as required.

Company Description