



PR/096462 | Assistant Finance Manager (Tax)

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1572292

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

March 10th, 2026 14:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Assistant Finance Manager (Tax)

Location: Singapore - Central

Your New Company

Our client is a leading professional services group headquartered in Tokyo, with a strong presence in Singapore. They specialize in fund administration, tax, accounting, and corporate advisory services, supporting global investors and businesses across diverse sectors. Known for their expertise in structuring, compliance, and financial reporting, they deliver end-to-end solutions for investment funds and corporate entities, ensuring efficiency, transparency, and strategic growth.

Your New Role

- Manage a portfolio of clients focusing on corporate and partnership tax compliance, including ECI, Form C/P, and individual tax filings
- Prepare and review responses to IRAS queries

- Handle Certificate of Residence applications and tax treaty reliefs
- Provide tax advisory services to clients
- Assist with FATCA/CRS registration and filing (preferred but not essential)
- Conduct research on various tax matters
- Perform ad hoc tasks related to tax compliance and advisory
- Supervise and develop junior team members through coaching and training
- Build strong relationships with clients and internal stakeholders across departments
- Manage budgeting and revenue variance analysis for the team

Key Qualifications for Success

- Bachelor's degree in Accounting, Finance, or a recognized professional qualification (ACCA, CPA or equivalent) with strong knowledge of Singapore Income Tax Law
- Minimum 3 years of relevant tax experience in professional firms or in-house tax roles
- Open to Singapore Citizens and Permanent Residents
- Additional certifications such as ATP or ATA will be advantageous
- Detail-oriented with the ability to manage priorities in a fast-paced environment
- Comfortable working under pressure and meeting tight deadlines
- Self-motivated with excellent communication skills
- Customer-focused and collaborative team player

Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** or send a copy of your updated CV to bryan.ashwin@jac-recruitment.com for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R24122938

#LI-JACSG
#countrysingapore

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Company Description