



PR/117771 | Accounting Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1572247

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

March 24th, 2026 03:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Responsibility

- **Audit Coordination:** Serve as the primary contact for internal and external audits. Prepare audit schedules, respond to audit queries, and ensure timely completion of audit requirements.
- **Full Set of Accounts:** Maintain and manage complete sets of accounts in compliance with Thai Financial Reporting Standards (TFRS) and internal accounting policies.
- **Accounts Payable & Receivable:** Oversee end-to-end AP and AR processes, including invoice verification, payment processing, collections, and reconciliation of outstanding balances.
- **Fixed Assets Management:** Maintain accurate fixed asset registers, perform asset capitalization, depreciation, and disposals in accordance with accounting standards.
- **Month-End and Year-End Closing:** Lead and coordinate monthly and annual closing activities, ensuring timely and accurate financial reporting, accruals, and reconciliations.

- **Financial Reporting & Compliance:** Assist in the preparation of financial statements, tax filings, and statutory reports. Ensure compliance with local regulations and internal controls.
- **Budgeting & Forecasting:** Support financial planning processes by contributing to budgeting, forecasting, and variance analysis to aid strategic decision-making.
- **Process Improvement:** Identify opportunities to streamline accounting processes and implement best practices to enhance efficiency and accuracy.
- **Cross-Functional Collaboration:** Work closely with finance, operations, and senior management to support business initiatives and ensure alignment with financial objectives.

Qualification

- Required CPD certificate.
- 6-9 years+ of progressive experience in accounting and finance roles.
- Good command in Thai and English.
- Demonstrates strong collaboration skills and the ability to support process improvements and management reporting initiatives.
- Exhibits a proactive and positive attitude toward challenges, with the ability to work independently and take ownership of responsibilities.
- Committed to meeting tight deadlines and fulfilling reporting obligations with accuracy and timeliness.
- Excellent interpersonal and communication skills, with the ability to engage effectively across teams and stakeholders.
- Solid technical proficiency, including a sound understanding of IFRS and local regulatory frameworks

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Company Description