



マレーシアの求人なら  
JAC Recruitment Malaysia

## PR/159968 | Finance and Accounting Executive

### Job Information

**Recruiter**

JAC Recruitment Malaysia

**Job ID**

1572184

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

February 10th, 2026 11:01

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Mid Career

**Minimum English Level**

Fluent

**Minimum Japanese Level**

Basic

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

An established service hub in Bayan Lepas, Penang is looking for a finance and accounting executive to be part of their team. You will be a key part of operation accounting in the company including AR, AP, GL, bookkeeping and etc.

### Job Responsibilities

- Handle full set of accounts
- Prepare and analyze financial statements including balance sheets, income statements, and cash flow statements.
- Ensure the accuracy, completeness, and compliance of financial reports with accounting standards and regulations.
- Assist in the preparation of budgets and forecasts.
- Prepare and file tax returns in compliance with local tax laws and regulations.
- Ensure timely payment of taxes and adherence to tax deadlines.

- Assist with tax planning and strategies to minimize tax liabilities

#### Job Requirement

- Bachelor's degree in accounting, Finance
- Strong knowledge of accounting principles, practices, and regulations.
- Proficiency in accounting software and MS Office, particularly Excel.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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#### Company Description