



Technical project manager

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Job Information

Hiring Companysmartims.com**Subsidiary**

Smart IMS Inc.

Job ID

1571478

Industry

Other (Banking and Financial Services)

Non-Japanese Ratio

About half Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

6 million yen ~ 15 million yen

Refreshed

January 15th, 2026 04:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Fluent

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Key Responsibilities

- Manage end-to-end project lifecycle for infrastructure migrations and upgrades.
- Coordinate teams for design, build, and delivery of network, voice, and collaboration systems.
- Oversee migration of Cisco systems, Trader Voice systems, Voice Recording systems, and ensure smooth integration with telco providers for voice circuit installations.

- Manage Audio-Visual and Telepresence systems migration and deployment.
 - Liaise with vendors and assist with local site access arrangements.
 - Communicate effectively with all stakeholders and manage change control processes.
 - Manage project budgets and provide forecast reporting to the Finance team.
 - Understand procurement processes and assist in contract reviews, ensuring IT requirements such as SLAs and technical specifications are included.
 - Develop project plans, schedules, risk mitigation strategies, and status reports.
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Required Skills

Language: English & Japanese (JLPT N2 certification required).

- Experience:
 - o Proven track record in data center and office migrations.
 - o Strong understanding of Cisco networking, trader voice, voice recording systems, AV/telepresence technologies.
 - o Familiarity with telco provider processes for voice circuit installations.
 - Optional Plus: Experience with Microsoft Teams and Microsoft 365.
 - PMP or equivalent certification preferred.
 - Excellent organizational and communication skills.
 - Ability to manage budgets and timelines in a fast-paced environment.
 - Knowledge of procurement and contract processes, including IT-specific requirements (SLAs, technical details).
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Company Description