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## 【Treasury Assistant Manager】 @ Leading Global Banking Corp.

### Job Information

#### Recruiter

SPOTTED K.K.

#### Job ID

1571363

#### Industry

Bank, Trust Bank

#### Company Type

International Company

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

10 million yen ~ 13 million yen

#### Salary Bonuses

Bonuses paid on top of indicated salary.

#### Refreshed

January 7th, 2026 12:14

### General Requirements

#### Minimum Experience Level

Over 10 years

#### Career Level

Mid Career

#### Minimum English Level

Fluent

#### Minimum Japanese Level

Fluent

#### Other Language

Portuguese - Business Level

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

#### Role Overview

The **Treasury Assistant Manager** is a dual-function leadership role responsible for the bank's financial health and regional expansion. You will serve as the primary deputy to the Treasurer, overseeing financial planning, daily cash flow management, and risk reporting.

Beyond internal operations, you will act as a **Relationship Manager for APAC Financial Institutions**, managing high-value portfolios and positioning the branch as a strategic liquidity center. This role requires a high degree of autonomy, technical expertise in FX and derivatives, and the ability to step in as a lead trader when necessary.

Here are the 7 most critical responsibilities and requirements for this role at Banco do Brasil Japan, based on the provided document:

### **Responsibilities**

- Support the Treasurer in financial planning, progress monitoring, and daily troubleshooting.
- Act as a Relationship Manager for APAC Financial Institutions to enhance the branch's liquidity.
- Execute daily foreign exchange (FX) transactions in the trader's absence.
- Prepare and deliver daily cash flow and Risk Scenario reports to relevant departments.
- Lead deal execution by coordinating with internal and external stakeholders.
- Manage both existing and new client portfolios to develop strategic business approaches.
- Organize Asset and Liability Committee (ALCO) meetings and provide operational reports

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### **Required Skills**

#### **Requirements**

- Minimum 10 years of Banking or Financial Institution experience.
- Fluency in both Japanese and English.
- Deep knowledge of banking rules, regulations, and treasury business.
- A 4-year college degree (B.A./B.S.) in Economics, Finance, or a relevant area.
- Ability to handle difficult problems involving multiple variables in non-standard situations.
- Proven track record in Account Management, specifically with Regional or Shinkin banks.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint) for reporting.

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### **Company Description**