



Global Marketing Support | Korean Advantage | Hybrid

Job Information

Recruiter

en world Japan K.K

Job ID

1571311

Industry

Restaurant, Food Service

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Contract

Location

Tokyo - 23 Wards, Minato-ku

Salary

4 million yen ~ 5 million yen

Refreshed

February 3rd, 2026 13:01

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Other Language

Korean - Business Level

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Hiring Company

We are a fast-growing technology-driven company expanding in Japan with a new food delivery service. Backed by a global Fortune 200 tech leader, we combine advanced logistics and cutting-edge technology to deliver fast, reliable, and customer-focused experiences.

Role: Marketing Operations Support

Join our team and support marketing campaigns for a new delivery brand in Japan.

No heavy marketing experience? No problem!

If you have strong organizational skills and can communicate in Korean, we'd love to hear from you. This is a great opportunity to join a global team and grow your career—even if you're new to marketing.

Key Responsibilities

- Support marketing campaign management (promotion schedule, execution checklist)
- Assist with operational communication for ads, content, and CRM distribution
- Organize and report campaign results
- Help with budget management (settlement, contract handling)
- Coordinate with advertising agencies and external partners
- Create and manage documents

Why Join Us?

- **Language Advantage:** 韓国語を活かせる環境 / Korean language skills welcome
- **Global Environment:** 多文化・グローバルな職場 / Work with international teams
- **Hybrid Work Style:** ハイブリッド勤務（オフィス+リモート）/ Flexible work arrangement
- **Career Growth:** 急成長中の企業でキャリアアップ / Opportunities for advancement
- **Impact:** 新ブランドの立ち上げに携わる / Be part of a market expansion project

Required Skills

- Admin or operations support experience (1-3 years)
- Document creation and data management skills
- Strong collaboration and communication skills
- Ability to multitask in a fast-changing environment
- Business-level English or Korean
- 管理業務やオペレーションサポート経験（1～3年）
- ドキュメント作成・データ管理スキル
- 優れた協働力とコミュニケーション力
- 変化の激しい環境でのマルチタスク能力
- 英語または韓国語ビジネスレベル

Company Description