



## Global Marketing Support | Korean Advantage | Hybrid

### Job Information

**Recruiter**

[en world Japan K.K](#)

**Job ID**

1571311

**Industry**

Restaurant, Food Service

**Company Type**

Small/Medium Company (300 employees or less) - International Company

**Non-Japanese Ratio**

About half Japanese

**Job Type**

Contract

**Location**

Tokyo - 23 Wards, Minato-ku

**Salary**

4 million yen ~ 5 million yen

**Refreshed**

May 12th, 2026 00:00

### General Requirements

**Minimum Experience Level**

Over 1 year

**Career Level**

Entry Level

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Other Language**

Korean - Business Level

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

**Hiring Company**

We are a fast-growing technology-driven company expanding in Japan with a new food delivery service. Backed by a global Fortune 200 tech leader, we combine advanced logistics and cutting-edge technology to deliver fast, reliable, and customer-focused experiences.

**Role:** Marketing Operations Support

Join our team and support marketing campaigns for a new delivery brand in Japan.

**No heavy marketing experience? No problem!**

If you have strong organizational skills and can communicate in Korean, we'd love to hear from you. This is a great opportunity to join a global team and grow your career—even if you're new to marketing.

**Key Responsibilities**

- Support marketing campaign management (promotion schedule, execution checklist)
- Assist with operational communication for ads, content, and CRM distribution
- Organize and report campaign results
- Help with budget management (settlement, contract handling)
- Coordinate with advertising agencies and external partners
- Create and manage documents

**Why Join Us?**

- **Language Advantage:** 韓国語を活かせる環境 / Korean language skills welcome
- **Global Environment:** 多文化・グローバルな職場 / Work with international teams
- **Hybrid Work Style:** ハイブリッド勤務（オフィス+リモート） / Flexible work arrangement
- **Career Growth:** 急成長中の企業でキャリアアップ / Opportunities for advancement
- **Impact:** 新ブランドの立ち上げに携わる / Be part of a market expansion project

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**Required Skills**

- Admin or operations support experience (1–3 years)
- Document creation and data management skills
- Strong collaboration and communication skills
- Ability to multitask in a fast-changing environment
- Business-level English or Korean
- 管理業務やオペレーションサポート経験（1～3年）
- ドキュメント作成・データ管理スキル
- 優れた協働力とコミュニケーション力
- 変化の激しい環境でのマルチタスク能力
- 英語または韓国語ビジネスレベル

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**Company Description**