



E-Commerce Operations Staff at Global Luxury Fashion Company

Global working environment (Fashion)

Job Information

Recruiter

en world Japan K.K

Hiring Company

Foreign Fashion Brand

Job ID

1571257

Industry

Apparel, Fashion

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

About half Japanese

Job Type

Temporary

Location

Tokyo - 23 Wards

Salary

4 million yen ~ 5.5 million yen

Work Hours

9:30 – 18:30

Holidays

完全週休二日制

Refreshed

April 28th, 2026 17:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Technical/Vocational College

Visa Status

Permission to work in Japan required

Job Description

[Why take this job]

Why join the job?

- Operate the official EC website for a **globally recognized luxury fashion brand**
- **International environment**, direct collaboration with **global HQ** on EC operations
- Gain **end-to-end ownership** of EC operations
- **Hybrid working** style (1–2 days WFH)

[JOB DESCRIPTION]

Position title – E-Commerce Site Operations Staff

Working hours – 9:30 AM–6:30 PM (1-hour break)

Compensation – 4,000,000 - 5,500,000 JPY (depending on experience)

Location – Tokyo, Japan

[Overview]

This role manages daily EC site operations for **globally recognized luxury fashion brand** in Japan, **working closely with APAC** and internal teams to ensure smooth site performance and customer experience.

[Key Responsibilities]

- Operate and maintain EC site using Salesforce Commerce Cloud (SFCC)
- Manage product pages, pricing, inventory, catalog uploads, and merchandising updates
- Coordinate promotions, campaigns, GWP setup, QA, and trading calendar execution
- Collaborate with APAC and internal teams on QA, UAT, SIT, and site improvements
- Support CX improvements with CS, logistics, IT, finance, and warehouse teams

[Requirements]

- 3+ years of **e-commerce site operations experience** (fashion or retail industry preferred)
- **Hands-on** experience with SFCC or other enterprise-level CMS platforms
- Business-level **Japanese & English**
- **Advanced Excel skills** (LOOKUP, INDEX, MATCH, IF, pivot tables, data analysis)
- **Currently residing in Japan and able to work on-site in Tokyo**

Company Description