



PR/096435 | Talent Development Assistant Manager

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1570947

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

February 10th, 2026 04:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

An Integrated Facilities Management (IFM) is seeking an Assistant Manager in the Talent Development space. This role will be instrumental in helping to design and execute strategies and initiatives for Talent Development and Engagement. Below is a snippet of the JD.

Talent Development

- Design, deliver, and evaluate L&D programmes aligned to business needs and capability gaps
- Partner with internal business leaders to identify skills gaps and develop learning roadmaps
- Co-create and facilitate training programmes, including in-house sessions where required
- Curate and deliver learning solutions across multiple modalities (classroom, workshops, e-learning) for targeted

audiences

- Support development and succession planning initiatives as assigned

Employee Engagement

- Plan and lead employee engagement initiatives to enhance employee experience, wellbeing, and satisfaction
- Collaborate with stakeholders to drive participation and awareness of engagement programmes
- Manage recognition platforms and initiatives to reinforce positive behaviours and performance

Requirements

- Degree in Human Resource or related field with more than 3 years of relevant Talent Development experience.
- Certified in ACTA / ACLP
- Strong stakeholder management
- Excellent communication and presentations skills.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

Jonathan Gouw
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R22108517

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Company Description