



PR/118732 | General Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1570758

Industry

Electronics, Semiconductor

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

May 5th, 2026 08:00

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Responsibilities:

- Oversee all GA and HR functions in alignment with company policies and strategic objectives.
- Ensure compliance with Thai labor laws and maintain updated company regulations.
- Manage manpower planning, budgeting, and HR-related expenses effectively.
- Drive employee relations initiatives and resolve labor issues promptly.
- Lead HR activities including recruitment, performance evaluation, salary adjustments, promotions, and bonus reviews.
- Handle work permit and visa processes for foreign employees.
- Maintain and improve company management systems (ISO 9001, ISO 14001, IATF 16949) including safety and environmental standards.
- Coordinate with government agencies and act as the main contact point for regulatory matters.
- Provide guidance and consultation to management and employees on HR policies and practices.
- Support international headquarters and collaborate with group companies for global HR initiatives.

Qualifications:

- Bachelor's degree in Business Administration, HR Management, or related field.

- Minimum 10 years of HR and GA experience in a manufacturing environment, with at least 5 years in a managerial role.
- Strong knowledge of labor laws, safety regulations, and employee relations.
- Proven leadership and people management skills with high responsibility and integrity.
- Excellent communication and interpersonal skills across all organizational levels.
- Proficiency in MS Office (Word, Excel, PowerPoint) and email communication.
- Ability to build strong relationships with government agencies (Labor Department, SSO, Revenue Department, Immigration).
- Good command of English for business communication.
- Positive mindset, proactive approach, and commitment to organizational success.

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Company Description