



## PR/109911 | Billing Executive for Exim operations

### Job Information

**Recruiter**

JAC Recruitment India

**Job ID**

1569657

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

February 3rd, 2026 07:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

Department- Freight Forwarding Operations

Candidates should be expertise in Tally for billing priority and Cargo Wise software can operate.

Job description:

- Good knowledge on Tally ERP9 in both accounting & billing with at least 2+ years' work experience
- The Billing Executive for Exim Operations will be responsible for managing and processing billing activities related to export-import transactions. This role ensures accurate invoicing, compliance with international trade regulations, and timely coordination with internal teams and external stakeholders
- Coordinate with logistics, sales, and finance teams to resolve discrepancies in billing.

Maintain records of all Exim-related transactions for audit and reporting purposes.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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### Company Description