



PR/109911 | Billing Executive for Exim operations

Job Information

Recruiter

JAC Recruitment India

Job ID

1569657

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

February 3rd, 2026 07:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Department- Freight Forwarding Operations

Candidates should be expertise in Tally for billing priority and Cargo Wise software can operate.

Job description:

- Good knowledge on Tally ERP9 in both accounting & billing with at least 2+ years' work experience
- The Billing Executive for Exim Operations will be responsible for managing and processing billing activities related to export-import transactions. This role ensures accurate invoicing, compliance with international trade regulations, and timely coordination with internal teams and external stakeholders
- Coordinate with logistics, sales, and finance teams to resolve discrepancies in billing.

Maintain records of all Exim-related transactions for audit and reporting purposes.

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Company Description