



PR/118666 | Purchasing Assistant Manager

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1569006

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

February 10th, 2026 14:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

We undertake production of electronic equipment in a wide range of fields – from automobiles to home appliances. We provide services at the same high level in 12 factories in nine countries in Japan and overseas. We will strongly support your overseas strategy with a flexible response, such as with smooth transfer of production control according to changes in the business environment.

Job Title: Purchasing Assistant Manager

Business Type: Electronics Manufacturing Service

Location: Nakhon Luang, Phra Nakhon Si Ayutthaya

Job Type: Full-time, Monday-Friday, 08:30-17:30 hrs.

Responsibilities:

- Source and negotiate with suppliers, track progress of suppliers and check quality of service
- Act as main contact, receive order, and requests from related department, recommend and advise for Purchasing Team
- Control tracking, and order delivery to be on time to support production line, and inventory control

Qualifications:

- Bachelor's degree in related fields
- Experience in purchasing in Electronics, PCB at least 10 years will be a plus
- Good command of English, and Japanese will be a plus

Benefits:

- Bonus 2 times per year
- Annual Increment
- Social Security Act
- Provident fund
- Incentive Reward
- Full Attendance Reward
- House Rent Allowance
- Food Allowance

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description