



PR/118652 | Japanese Speaking Delivery Control

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1568995

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

December 30th, 2025 09:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities:

- Monitor and manage delivery schedules to ensure on-time shipments.
- Coordinate between internal teams, suppliers, and clients, ensuring smooth delivery operations.
- Communicate with Japanese-speaking clients and suppliers to address any delivery issues or inquiries.
- Track delivery performance and analyze data to identify areas for improvement.
- Maintain accurate documentation and reports for all delivery-related activities.
- Collaborate with other departments to resolve any delivery-related challenges.

Qualifications:

- Japanese proficiency at JLPT N2 level (required).
- Minimum of 3 years of working experience in various fields (experience in purchasing, sales coordinator or logistics is an advantage).
- Excellent communication and interpersonal skills, especially in cross-cultural environments.
- Strong organizational and time-management skills.
- Proficiency in Microsoft Office (Excel, Word, PowerPoint).
- Ability to work under pressure and meet tight deadlines.

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Company Description