



PR/123411 | Senior Accountant

Job Information

Recruiter

[JAC Recruitment Indonesia](#)

Job ID

1568077

Industry

Civil Engineering and Construction

Job Type

Permanent Full-time

Location

Indonesia

Salary

Negotiable, based on experience

Refreshed

December 9th, 2025 10:41

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Basic

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Location: Gambir, Central Jakarta.**Industry:** Manufacturing.**Employment status:** 6 months of probation, then next status will be to be discussed.

We are looking for a highly detail-oriented and systems-proficient **Senior Accountant** to manage the full accounting cycle, from daily operational transactions through to final financial reporting, for a key business unit.

Core Responsibilities:

- Manage and process key operational transactions, including the creation of **sales and purchase invoices**.
- Ensure accurate recording of all factory/production-related transactions.
- **Must be highly proficient and fluent in the accounting system** for data navigation and detailed input.

- Perform specific detailed input tasks as required by various accounting sections.
- Analyze transaction flow (journal entry impact) and the ultimate effect on the General Ledger and Financial Statements.
- Actively perform **troubleshooting** to identify and resolve data or posting errors within the system.
- Manage the **end-to-end accounting cycle** for one company entity, from source document collection and detailing, up to generating accurate monthly and annual Financial Statements.
- Demonstrate strong focus on **detailing**, proactively seeking out and verifying source data and documents.

Required Qualifications:

- Bachelor's Degree in Accounting.
- Minimum **5 years** working experience in Accounting, preferably within the **Manufacturing industry**.
- **Mandatory proficiency/fluency** in ERP/Accounting Systems for daily operations.
- Strong experience managing the full accounting cycle (A/P, A/R, Inventory, and GL closing).
- Exceptional **attention to detail** and a willingness to meticulously trace data and documentation.
- Proven analytical and problem-solving skills.
- Ability to work independently and take full ownership of an entity's accounting function.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description