Bilingual System Admin/ IT Support_ (ID:EC492241)

Strong employer branding

Job Information

Recruiter
Skillhouse Staffing Solutions K.K.

Job ID
1567967

Industry
Investment Banking

Company Type
Large Company (more than 300 employees)

Non-Japanese Ratio
About half Japanese

Job Type
Temporary

Location
Tokyo - 23 Wards

Salary
Based on hourly rate

Hourly Rate
580,000 JPY/ month ~ 830,000 JPY/ month (around 7M~10M/ year)

Work Hours
8:45-17:45 (Mon-Fri) *Hybrid (4 days working at home)

Holidays
National Holidays, Weekends, Paid Holiday, etc.

Refreshed
February 2nd, 2026 02:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Responsibilities:

Responsibilities:
- Provide L2 level technical support for servers, networks, and enterprise applications
- Perform user administration (Active Directory, account provisioning, access control, group policy management)
- Monitor system performance, logs, and system health
- Troubleshoot incidents and resolve technical issues in a timely manner
- Apply system patches, updates, and security configurations
- Support backup and recovery operations
- Work closely with L1 support and infrastructure teams

Required Skills

Required skills:
Windows Server administration
Active Directory (AD) and Group Policy, Microsoft 365 / Exchange Online administration
Networking fundamentals (TCP/IP, DNS, DHCP, VPN)

Advanced level of both Japanese (N2 or above) and English

Company Description