Sales Support - 物流会社

Job Information

Recruiter
en world Japan K.K

Job ID
1567633

Industry
Distribution

Company Type
Small/Medium Company (300 employees or less)

Job Type
Permanent Full-time

Location
Osaka Prefecture

Salary
4 million yen ~ 6 million yen

Refreshed
October 21st, 2026 02:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

About the Company:
A global leader in shipping and logistics, ranked among the top three container carriers worldwide. Operating nearly 600 vessels and serving 160 countries, the company provides integrated transport solutions across maritime, air, and land logistics. In Japan, it has a strong presence with multiple offices and services connecting major ports to global trade routes. The organization is committed to sustainability and innovation, investing in LNG-powered ships, biofuels, and digital platforms to enhance efficiency and reduce environmental impact.

Why Join:

- **Global Leader:** Be part of one of the world's largest shipping and logistics companies driving innovation and sustainability.
- **Collaborative Environment:** Work with international teams and contribute to global trade solutions.
- **Career Growth:** Gain expertise in tender management, pricing, and cross-border coordination within a globally connected organization.
- **Meaningful Impact:** Support operations that enable efficient trade flows between Japan and the world.

Position: Sales Support Officer (Osaka Branch)

Main Responsibilities:

- Input tender sheets and coordinate with ARO/HO for required information
- Handle trade and pricing for quotations, prepare customer quotes, and manage rate filing
- Collaborate with key account/sales managers in other countries
- Prepare data, reports, and sales-related documents
- Support tender management alongside outside sales
- Circulate client advisories and maintain timely communication with regular customers

Conditions:

- **Contract Type:** Seishain Full-time (Direct Hire)
- **Office Location:** Osaka Branch
- **Nearest Station:** Higobashi Station
- **Working Time:** 9:00 – 17:00
- **Average Overtime:** Up to 20 hours/month
- **Work from Home:** Available 1–2 days/week
- **Salary:** ¥3,500,000 – ¥6,000,000 annually (based on experience)

Company Description