



PR/087064 | Food Safety Administrator

Job Information

Recruiter

JAC Recruitment USA

Job ID

1567543

Industry

Restaurant, Food Service

Job Type

Permanent Full-time

Location

United States

Salary

Negotiable, based on experience

Refreshed

January 13th, 2026 03:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Native

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

POSITION SUMMARY

A well-established food trading company is seeking a Food Safety Administrator to lead and support its food safety operations across multiple locations. This role is ideal for professionals with a strong background in regulatory compliance, HACCP, and cross-functional coordination.

RESPONSIBILITIES

- Oversee food safety programs and ensure compliance with federal, state, and local regulations
- Develop and maintain internal policies and training programs related to food safety and quality
- Conduct audits and inspections across branches, including international sites
- Collaborate with internal teams and regulatory agencies to resolve food safety issues

- Provide HACCP guidance and validate food safety plans
- Prepare and submit reports to regulatory bodies in a timely manner

REQUIREMENTS or QUALIFICATIONS

- Bachelor's – 5 years of experience in food safety, quality as
- Strong understanding of HACCP principles and food safety management systems
- Familiarity with FDA, USDA, and other relevant regulatory requirements
- Excellent organizational and planning skills to manage audits and inspections
- Strong communication skills for interaction with internal teams and regulatory agencies

LOCATION Santa Fe Springs, CA

EMPLOYMENT TYPE Full-Time

SALARY USD70,000-78,000 (DOE)

BENEFITS

- Life & accident insurance
- Pet Insurance
- 401(k) with company matching
- Paid time off
- Wellness program and EAP assistance and much more!

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Company Description