



PR/118562 | QA IATF Document Control

Job Information

Recruiter[JAC Recruitment Thailand](#)**Job ID**

1566549

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

December 23rd, 2025 03:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Basic

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A Taiwanese-owned manufacturer, specializes in automotive sound-absorbing materials, synthetic fibers, nonwoven products, and bedding materials. Established in Thailand in 1988, the company operates factories in Samut Prakan, Chachoengsao, and Rayong, serving mainly Japanese automotive companies and Tier-1 MNCs.

Position: QA ITAF Document Control

Industry: Manufacturing, Automotive Parts

Location: Bangpoo, Samutprakarn OR Bangpakong, Chachoengsao (depends on candidate)

Working days/hours: Full-time, Monday-Saturday, 08:00-17:00 hrs.

Responsibilities:

- Manage and IATF 16949 documentation control, ensuring compliance with industry standards and company requirements.
- Maintain and update quality management system documents, procedures, and records in alignment with IATF guidelines.
- Support internal and external audits, prepare necessary documentation, and coordinate corrective actions.
- Collaborate with production and engineering teams to ensure quality standards are met across product lines.
- Provide training and guidance to staff on IATF requirements and document control processes.
- Monitor and continuously improve quality processes to enhance operational efficiency and compliance.
- Handle QA task and support R&D team to share the evidence as well

Qualifications:

- Knowledge of IATF over 5 years
- Candidate can handle IATF document control
- Products: Synthetic fibers and nonwoven products, automotive sound-absorbing materials and noise control, bedding and mattress materials
(Resign also possible)

Benefits:

- Annual Leave: 6 days/year (after working 1 year)
- Transportation allowance 30 THB/day
- Food allowance 30 THB/day
- Shift allowance 40 THB/day
- Diligence allowance 500-1,200 THB/month
- Bonus depends on revenue/performance
- Provident Fund
- Salary adjustment

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description