



シンガポールの求人なら
JAC Recruitment Singapore

PR/096297 | Warehouse Officer

Job Information

Recruiter
JAC Recruitment Singapore
Job ID
1566442
Industry
Logistics, Storage
Job Type
Permanent Full-time
Location
Singapore
Salary
Negotiable, based on experience
Refreshed
November 25th, 2025 10:28

General Requirements

Minimum Experience Level
Over 3 years
Career Level
Mid Career
Minimum English Level
Fluent
Minimum Japanese Level
None
Minimum Education Level
Associate Degree/Diploma
Visa Status
No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Our client is a globally trusted logistics leader, offering seamless end-to-end solutions across 49 countries. With decades of expertise and a commitment to innovation, they specialize in air and sea freight, warehousing, and distribution—ensuring goods are moved with speed, care, and precision.

JOB RESPONSIBILITIES

We are seeking dedicated and detail-oriented individuals to support export operations at a leading international trading company based in Changi, Singapore. The company specializes in distributing steel, non-ferrous metals, chemicals, energy resources, and seafood across Southeast Asia.

- Manage daily export operations to fulfill customer requirements.
- Coordinate with Customer Service and external vendors for specialized import/export handling.

- Conduct daily toolbox meetings and maintain warehouse cleanliness.
- Drive continuous improvement initiatives aligned with quality management standards.
- Collaborate with internal teams and customers to ensure timely task execution.
- Uphold safety, security, and quality compliance across warehouse activities.
- Liaise with internal departments and service providers to ensure smooth logistics operations.
- Oversee third-party traffic service providers to ensure efficient delivery and collection processes.

JOB REQUIREMENTS

- Minimum 2 years of experience in supply chain or logistics.
- Ability to perform under tight deadlines.
- Proficiency in Microsoft Office (Excel, Word, Outlook).
- Strong communication and coordination skills.
- Detail-oriented and a team player.

Working Location: Singapore

Ng Siew Thien (R22107842)

JAC Recruitment Pte. Ltd. (90C3026)

#LI-JACSG

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

Company Description