



## PR/159797 | Senior KYC Specialist

### Job Information

**Recruiter**

[JAC Recruitment Malaysia](#)

**Job ID**

1565987

**Industry**

Bank, Trust Bank

**Job Type**

Permanent Full-time

**Location**

Malaysia

**Salary**

Negotiable, based on experience

**Refreshed**

January 13th, 2026 13:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### JOB RESPONSIBILITIES:

- Perform comprehensive CDD reviews on new and existing clients to ensure compliance with regulatory and internal standards.
- Gather, verify, and analyse client documentation and information to assess risk profiles.
- Identify gaps and inefficiencies in current CDD workflows and propose improvements.
- Collaborate with compliance and operations teams to implement process enhancements and automation where possible.
- Review and validate CDD checks performed by other team members to ensure accuracy and completeness.
- Provide feedback and guidance to maintain high standards of compliance.

- Customer Information File (CIF) Management
- Monitor and maintain accurate client records in the CIF system.
- Ensure timely updates of client information in line with regulatory requirements and internal policies.

JOB REQUIREMENTS:

- Bachelor degree in business administration, banking and finance, or equivalent
- Candidate with experience working in banking (corporate banking) are highly preferred
- Fluent in English, Bahasa, and Mandarin is added advantage

#LI-JACMY

#StateKL

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Company Description