



PR/118526 | Senior Accountant

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1565961

Industry

Audit, Tax Accounting

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

February 10th, 2026 14:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities

- Set up and manage accounting software and systems to support internal financial operations.
- Maintain general ledger and journal entries.
- Oversee the full set of accounts including AP, AR, and bank reconciliations.
- Prepare monthly, quarterly, and annual financial statements in compliance with TFRS.
- Handle Corporate Income Tax, VAT, and Withholding Tax filings (PND3, 53, 54), including coordination with the Revenue Department.
- Manage payroll and statutory contributions (Social Security, Provident Fund, etc.).
- Ensure compliance with Thai accounting, tax, and labor laws.
- Coordinate with external auditors during annual audits.
- Manage intercompany transactions and ensure proper documentation.
- Generate management reports and provide financial insights to support decision-making.

Qualifications

- Fluent in Thai with good English communication skills.
- Bachelor's degree or higher in Accounting or a related field.
- Minimum 10 years of professional accounting experience.
- Proven experience in setting up and customizing accounting software (e.g., SAP, Oracle, QuickBooks, or Thai systems).
- Strong understanding of Thai tax laws, TFRS, and statutory requirements.
- Advanced Microsoft Excel skills; proficient in Word.
- Detail-oriented, reliable, and capable of working independently.

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Company Description