



PR/118430 | Procurement

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1565932

Industry

Automobile and Parts

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

January 13th, 2026 07:00

General Requirements

Minimum Experience Level

Over 1 year

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Title: Procurement

Location: Bangkok (BTS accessible)

Job Type: Full-time, Monday – Friday from 08:30 to 17:30

Job Responsibility:

- Source for new potential suppliers.
- Manage material purchase, issue PO, delivery scheduling and follow-up, and stock management.
- Control material price, negotiate on cost to achieve cost down target.

- Summarize purchase orders and evaluate suppliers.
- Other tasks as assigned.

Qualification:

- Bachelor's degree in any field.
- Experience in procurement or purchasing tasks is an advantage.
- Proficiency in English (minimum basic conversation).
- Proficiency in MS Office is an advantage.
- Skilled in analytical, negotiation, and problem solving is an advantage.
- Able to travel to company's factory in Prachinburi and Chonburi (company provides transportation and accommodation).

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description