



## Finance Manager / ファイナンスマネージャー

**Hong Kong-listed global firm/Flex-time**

### Job Information

**Hiring Company**

[Pico Global Services Ltd.](#)

**Job ID**

1565851

**Industry**

Other (Advertising, PR, Media)

**Company Type**

International Company

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards, Chuo-ku

**Salary**

6 million yen ~ 8 million yen

**Work Hours**

9:00–18:00 (Full flextime, no core hours)

**Holidays**

Weekends, national holidays, paid leave, year-end & New Year

**Refreshed**

February 19th, 2026 06:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

High-School

**Visa Status**

Permission to work in Japan required

### Job Description

#### «Job Description & Position Highlights»

- Overseeing all financial and accounting operations for the Japanese subsidiary (including monthly closing, analysis, reporting, audit support, and cash management)
- Collaborate with the global headquarters, leveraging English proficiency to strengthen the financial foundation of the Japan office

- Handle a wide range of responsibilities from day-to-day accounting tasks to improvement proposals and team development, with opportunities to advance to a senior management role
- Enjoy a flexible and stable work environment featuring full flex hours without core hours, transportation allowance, and comprehensive social insurance coverage

### **【Job Responsibilities】**

Pico Group is a Hong Kong-listed global organization with offices in 36 cities worldwide.

Pico Japan supports multinational and domestic clients in exhibitions, brand activation, retail and digital solutions.

### **<Purpose of the Position>**

Responsible for overall finance operations of Pico Japan, including financial analysis, monthly closing, reporting to management, audit/tax coordination, budgeting, treasury and cashflow. The role also oversees certain HR / legal / subsidy administrative functions as needed.

- Perform financial analysis and reporting to management
- Lead monthly closing, journal entries, reconciliations
- Coordinate with HK corporate finance teams
- Generate financial statements and management reports
- Monitor cashflow, treasury and hedging
- Analyze discrepancies and recommend solutions
- Prepare materials for annual audit and tax filings
- Expense control and budget monitoring
- Guide and nurture accountants
- Review and improve accounting procedures

### **<Report to>**

Regional Financial Controller

### **<Career Path>**

Opportunity to lead Japan finance and grow to Senior Finance Manager

### **【Employment Type】**

Full-time, permanent

### **【Salary】**

JPY 6,000,000–8,000,000

\*Bonus: company scheme, historically near-fixed (~2 months)

### **【Working Hours】**

9:00–18:00 (Full flextime, no core hours)

### **【Work Location】**

Nihonbashi, Tokyo (onsite)

\*Telework system exists, but this position is office-based

### **【Holidays & Leave】**

- Weekends, national holidays
- paid leave
- year-end & New Year holidays

### **【Benefits & Welfare】**

- Transportation allowance
- Social insurance coverage

## **Required Skills**

### **【Requirements】**

- 5–10+ years of finance/accounting experience
- Experience in monthly closing and full set accounting
- Leadership of 1–2 team members preferred
- Business-level English & native/business Japanese
- Strong Excel & ERP system experience
- Ability to meet tight deadlines
- Strong communication & problem-solving skills

## **Company Description**