



## Finance Manager / ファイナンスマネージャー

**Hong Kong-listed global firm/Flex-time**

### Job Information

#### Hiring Company

Pico Global Services Ltd.

#### Job ID

1565851

#### Industry

Other (Advertising, PR, Media)

#### Company Type

International Company

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards, Chuo-ku

#### Salary

6 million yen ~ 8 million yen

#### Work Hours

9:00–18:00 (Full flextime, no core hours)

#### Holidays

Weekends, national holidays, paid leave, year-end & New Year

#### Refreshed

February 19th, 2026 06:00

### General Requirements

#### Minimum Experience Level

Over 3 years

#### Career Level

Mid Career

#### Minimum English Level

Business Level

#### Minimum Japanese Level

Business Level

#### Minimum Education Level

High-School

#### Visa Status

Permission to work in Japan required

### Job Description

#### «Job Description & Position Highlights»

- Overseeing all financial and accounting operations for the Japanese subsidiary (including monthly closing, analysis, reporting, audit support, and cash management)
- Collaborate with the global headquarters, leveraging English proficiency to strengthen the financial foundation of the Japan office

- Handle a wide range of responsibilities from day-to-day accounting tasks to improvement proposals and team development, with opportunities to advance to a senior management role
- Enjoy a flexible and stable work environment featuring full flex hours without core hours, transportation allowance, and comprehensive social insurance coverage

**[Job Responsibilities]**

Pico Group is a Hong Kong-listed global organization with offices in 36 cities worldwide.

Pico Japan supports multinational and domestic clients in exhibitions, brand activation, retail and digital solutions.

<Purpose of the Position>

Responsible for overall finance operations of Pico Japan, including financial analysis, monthly closing, reporting to management, audit/tax coordination, budgeting, treasury and cashflow. The role also oversees certain HR / legal / subsidy administrative functions as needed.

- Perform financial analysis and reporting to management
- Lead monthly closing, journal entries, reconciliations
- Coordinate with HK corporate finance teams
- Generate financial statements and management reports
- Monitor cashflow, treasury and hedging
- Analyze discrepancies and recommend solutions
- Prepare materials for annual audit and tax filings
- Expense control and budget monitoring
- Guide and nurture accountants
- Review and improve accounting procedures

<Report to>

Regional Financial Controller

<Career Path>

Opportunity to lead Japan finance and grow to Senior Finance Manager

**[Employment Type]**

Full-time, permanent

**[Salary]**

JPY 6,000,000–8,000,000

\*Bonus: company scheme, historically near-fixed (~2 months)

**[Working Hours]**

9:00–18:00 (Full flextime, no core hours)

**[Work Location]**

Nihonbashi, Tokyo (onsite)

\*Telework system exists, but this position is office-based

**[Holidays & Leave]**

- Weekends, national holidays
- paid leave
- year-end & New Year holidays

**[Benefits & Welfare]**

- Transportation allowance
- Social insurance coverage

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Required Skills

**[Requirements]**

- 5–10+ years of finance/accounting experience
- Experience in monthly closing and full set accounting
- Leadership of 1–2 team members preferred
- Business-level English & native/business Japanese
- Strong Excel & ERP system experience
- Ability to meet tight deadlines
- Strong communication & problem-solving skills

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Company Description