EIRE
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Data Center Project Manager/ Coordinator (Finance Industry)

Enterprise Data Center Projects

Job Information

Hiring Company
EIRE Systems K.K.

Job ID
1564627

Industry
Investment Banking

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
About half Japanese

Job Type
Contract

Location
Tokyo - 23 Wards

Salary
11 million yen ~ 14 million yen

Refreshed
November 28th, 2025 00:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

EIRE Systems is seeking to hire a proactive Bilingual Data Center Project Manager to lead and coordinate large scale enterprise data center projects in Japan.

This role involves managing all stages of data center white-space projects—from planning and design to implementation and closeout—while ensuring quality, safety, and efficiency. You'll work closely with internal technology teams, external vendors, and data center service providers to deliver new builds, upgrades, and infrastructure improvements.

Key Responsibilities:

Responsible for coordination with internal teams, external contractors, and Data Center service providers;

Project Management & Coordination:

- Lead end-to-end data center white-space projects in Japan.
- Coordinate with internal teams (Network, IT, Enterprise Computing) and external vendors.
- Manage timelines, budgets, and project documentation.
- Report project status, progress, and issues to regional stakeholders.

Design, Analysis and Requirement Gathering:

- Gather requirements and prepare design layouts with service providers.
- Work with sourcing, legal, and finance teams on RFPs and contracts.
- Calculate and plan for rack counts, power, cooling, and cabling.
- Develop installation and re-stack plans with internal teams and vendors.

Implementation & Deployment:

- Visit data center sites to monitor progress and quality.
- Manage equipment delivery, installation, and commissioning.
- Coordinate vendor activities including network patching and telco circuit installations.
- Oversee equipment decommissioning and disposal according to policy.
- Ensure all work is properly documented and compliant with standards.

Documentation & Reporting:

- Maintain accurate records of layouts, capacity, and assets.
- Update project plans, reports, and budgets regularly.
- Keep SharePoint project documentation up to date and organized.

Required Skills

Skills & Experience:

- Bilingual: English and Japanese (spoken and written).
- 5–7 years' experience in mission-critical data center operations or construction.
- Experience in build-outs, commissioning, and handover of data center projects.
- Good understanding of data center infrastructure (UPS, generators, CRAC, cabling, containment, etc.).
- Hands-on knowledge of equipment installation, network cabling, and testing.
- Proficiency with Microsoft Project, Excel, and PowerPoint.
- Familiarity with local and international building and safety regulations.
- Excellent communication, organization, and problem-solving skills.
- Ability to manage multiple projects in a fast-paced environment.

Education & Certifications:

- Bachelor's degree or equivalent combination of education and work experience.
- PMP or similar project management certification is a plus.
- CDCP (Certified Data Center Professional) certification is a plus.

Company Description