Transportation Program Management Specialist

Job Information

Recruiter
Coto World Inc.

Hiring Company
Global technology and e-commerce company

Job ID
1564466

Industry
Retail

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
About half Japanese

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
10 million yen ~ 13 million yen

Refreshed
November 17th, 2026 03:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Our client is a global e-commerce and operations leader committed to delivering exceptional service and convenience to customers everywhere. Their fulfillment network connects innovative technology with efficient logistics, enabling millions of deliveries every day and helping people get what they need—faster and easier.

This position is responsible for managing and scaling a nationwide transportation network to deliver high-quality, reliable, and efficient logistics services. As a **Program Management Specialist**, you will collaborate with line-haul carriers and internal cross-functional teams (Planning, Operations, Systems, Finance, etc.) to expand transportation capacity and drive continuous improvement across multiple transport programs.

What You'll Do

- Lead end-to-end program management for core transportation initiatives, including large and medium truck line-haul operations, small-vehicle pickup/delivery programs, large-item transportation, and inter-facility inventory transfer.
- Work closely with internal stakeholders to evolve, optimize, and scale transportation programs, including carrier selection, cost control, quality management, and long-term capacity planning.
- Leverage systems, operational data, and forecasting models to design and enhance processes for network planning, demand prediction, carrier procurement, and performance visibility.
- Identify operational challenges, conduct root cause analysis, and implement data-driven improvement strategies that can scale across multiple regions and programs.
- Plan and execute procurement and capacity strategies for high-volume periods, ensuring stable operations during peak demand.
- Support carrier performance monitoring and quality management to ensure safe, consistent, and reliable transportation execution.

What You'll Bring

- Experience in program management or operations management (preferably in logistics, transportation, or supply chain environments).
- Ability to structure and solve problems using data and systemic process understanding.
- Strong stakeholder management and communication skills across multiple teams.
- Business-level English to participate in cross-regional discussions and decision-making.

Key Focus Areas

- Program Management (60%)
- Technology-Driven Process Optimization (20%)
- Peak Capacity Strategy & Execution (20%)

Required Skills

Mandatory Qualifications:

- Bachelor's degree (or equivalent professional experience)
- Intermediate or higher **PC skills** (Word, PowerPoint, **Excel** including data aggregation functions and pivot table analysis)
- **Business-level Japanese** proficiency
- Experience in **corporate sales** or experience driving **business process improvements** through data analysis
- Experience working with clients or projects in the **logistics industry** at an **IT company** or **consulting firm**

Desired Qualifications:

- Ability to adapt to changing situations and make **logical, well-reasoned decisions**
- Strong **multitasking** skills with the ability to **prioritize effectively**
- Experience identifying key issues in **ambiguous situations** and leading problem-solving efforts with clear rationale
- Experience coordinating with **global teams** or **business-level English proficiency** (TOEIC 700+)

Company Description