



JAC Recruitment

インドネシアの求人なら  
JAC Recruitment Indonesia

PR/123352 | FAT Senior Staff

## Job Information

## Recruiter

[JAC Recruitment Indonesia](#)

## Job ID

1564309

## Industry

Logistics, Storage

## Job Type

Permanent Full-time

## Location

Indonesia

## Salary

Negotiable, based on experience

## Refreshed

November 18th, 2025 08:01

## General Requirements

## Career Level

Mid Career

## Minimum English Level

None

## Minimum Japanese Level

None

## Minimum Education Level

Associate Degree/Diploma

## Visa Status

No permission to work in Japan required

## Job Description

## What you'll be doing

- Preparing and processing financial records, including invoices, receipts, and payments.
- Reconciling bank statements and accounts to maintain accurate financial records.
- Assisting with the preparation of financial reports, budgets, and forecasts.
- Ensuring compliance with relevant tax laws and regulations, correspondence with tax consultants/auditors.
- Handle all company tax matters, computation, reporting, liaising with tax authorities for SP2DK/tax audits.
- Manage administration for legal documents and company assets, including other General Affair matters.

## What we're looking for

- Degree in Accounting, Finance or a related field.
- At least 3 years of relevant experience in a finance, accounting or tax role.
- Strong understanding of financial reporting, accounting and tax regulations.
- Experienced in managing tax compliance and handling complex tax issues like SP2DK/Tax Audit.
- Strong communication and interpersonal skills. Good at English.
- Commitment to continuous learning and professional development.

#LI-JACID

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## Company Description