



PR/096180 | Art Sales Executive

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1564298

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

December 2nd, 2025 12:01

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

A leading international art gallery is seeking a passionate and experienced Gallery Sales Executive to join its Singapore team. This is a unique opportunity to work in a dynamic, cross-cultural environment with exposure to regional operations across Asia.

Working Hours:

5-day work week (Tuesday to Sunday)
Gallery closed on Mondays and Public Holidays

Key Responsibilities

- Promote the gallery and build strong relationships with collectors and potential buyers

- Manage artwork sales transactions and support sales planning
- Track sales targets and report performance metrics
- Assist with gallery operations, exhibitions, and artwork management
- Liaise with regional gallery teams across Tokyo, Hong Kong, Taiwan, Beijing, and Seoul
- Support administrative and ad-hoc tasks as assigned

What You Need:

- Minimum 5 years of sales experience in the art industry
- Bachelor's degree in a related discipline (Arts, History, Literature, Philosophy, Humanities, etc.)
- Team-oriented with strong communication and interpersonal skills

Interested applicant, please click [APPLY NOW](#)

Do note that we will only be in touch if your application is shortlisted.

Jennifer Maria Hardicar
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R1987984

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#countrysingapore

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Company Description