



PR/095324 | Operation Director

## Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1564245

**Industry**

Healthcare, Nursing

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

December 30th, 2025 13:00

## General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Location**

Hanoi

**Company and Job Overview**

Our client is a foreign-invested healthcare provider operating in Vietnam.

**Job Responsibilities**

- Lead and optimize clinic operations, ensuring smooth patient flow and service delivery
- Develop and enforce SOPs across departments
- Manage budgets, financial performance, and resource allocation
- Supervise recruitment, training, and staff development
- Ensure compliance with healthcare regulations and internal standards
- Collaborate with internal and external stakeholders to enhance service quality

**Job Requirements**

- Proven experience in managing operations in general clinics or hospitals
- Strong leadership and problem-solving skills
- Excellent communication in English (Japanese is a plus)
- Minimum 7 years of relevant experience, including 3 years in a senior management role
- Background in healthcare or hospital administration preferred

**Benefits**

- Competitive compensation package
- Opportunity to lead a growing international-standard medical organization
- Exposure to healthcare practices and professional development
- Collaborative and respectful work culture

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**Company Description**