



PR/095260 | Associate Accounting

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1563111

Industry

Business Consulting

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

December 23rd, 2025 12:01

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

Our client is an investment firm focused on emerging growth companies in Asia Pacific, with a portfolio leaning toward technology, consumer, and business services.

Job Responsibilities

- Bookkeeping for management, advisory, and holding entities
- Apply financial regulations from the Securities and Futures Commission (SFC) to the Hong Kong entity
- Review and process various types of expenses (research, company, employee, fund)
- Participate in the payments process
- Support COO and Senior Accounting Analyst in responding to audit inquiries

- Test software to improve corporate processes
- Assist with corporate tax and legal structuring research
- Prepare and review investment product expense accruals and communicate with administrators

Job Requirements

- Bachelor's degree in Accounting or equivalent
- Having 1-2 years of experience in bookkeeping or audit, preferably in corporate services or financial services
- Having advanced English proficiency (IELTS 7.0/ TOEIC 945/ TOEFL 90 or equivalent)
- Having CPA or equivalent certification is a big plus
- Having background in a Big 4 Accounting firm is a big plus
- Familiar with U.S.GAAP or IFRS

#LI-JACVN

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Company Description