

## 【英語を活かす】財務アシスタントマネージャー/ Assistant Finance Manager

大手外資系飲食チェーンにて、財務アシスタントマネージャーの求人がございます。

### Job Information

**Recruiter**

Robert Walters Japan (ロバート・ウォルターズ)

**Hiring Company**

大手外資系飲食チェーン

**Job ID**

1563035

**Industry**

Restaurant, Food Service

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

8 million yen ~ 10 million yen

**Refreshed**

May 27th, 2026 02:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

A global restaurant chain company is seeking an Assistant Finance Manager. The selected candidate will oversee financial reporting, ensure compliance with standards, and support management decision-making. This is a hybrid setup role.

A foreign-affiliated restaurant chain that boasts deep-rooted popularity for its innovative products and services. The company understands the characteristics of the domestic market while leveraging its global foundation and is expected to continue to grow steadily in the future.

**Keywords:**

財務管理, 月次決算, 年次決算, 監査サポート, 財務諸表分析, 求人, 外資系

Job Ref: O7UKDO

**Responsibilities:**

- Oversee and coordinate month-end and year-end closing activities, ensuring accuracy and timeliness
- Review and approve financial statements and disclosures in compliance with IFRS/JGAAP and relevant laws
- Supervise audit material preparation and manage communication with external auditors and tax advisors
- Monitor budget-to-actual variance analysis and provide insights to senior management
- Ensure efficiency, compliance, and continuous improvement in accounting processes
- Collaborate with other departments to refine accounting processes when implementing new procedures

- Contribute to cross-functional projects and company-wide initiatives from a financial management perspective

**Requirements:**

- Practical experience with annual financial closing
- Prior experience in audit support
- Experience with accounting systems such as Money Forward or Business Central
- Accounting knowledge (IFRS/JGAAP) and tax expertise preferred
- Strong financial statement analysis skills (BS/PL)
- Advanced MS Excel skills (IF, SUMIF, VLOOKUP, Pivot)
- Business level English; professional level English

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**Company Description**

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