

Michael Page

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OPEN: Operations Staff - Global Forwarding! Up to 6M

Operations Staff - Forwarding Company

Job Information

Recruiter[Michael Page](#)**Job ID**

1561650

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

4 million yen ~ 6 million yen

Refreshed

October 14th, 2025 18:00

General Requirements

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

We are currently seeking a Customer Service and Operations experienced candidate who will be responsible for coordinating logistics, ensuring efficient operations and customer communication.

Client Details

This opportunity comes from a large organization in the logistics industry. Renowned for its strong presence across the globe, the company places a high value on innovation and efficiency, continually striving to enhance its services and solutions.

Description

- Coordinate daily operations within the logistics department to ensure timely transport and distribution.
- Collaborate with internal teams to optimize delivery schedules and routes.
- Maintain accurate records for shipments, storage, and handling.
- Ensure compliance with relevant regulations and company policies.
- Arrangement and delivery management of international cargo
- Overseas correspondence
- Contributing to team efforts and meeting departmental objectives

Job Offer

- A bonus scheme on top of base salary
- Opportunity to work in a professional and growth-oriented environment
- Generous holiday leaves (including winter and summer holidays)
- A permanent role in a globally recognized organization
- A company that strongly values the contribution of each employee

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Davide Capretta at +81 3 6832 8675.

Required Skills

- Experience at forwarders, ideal if in operations but open to customer service or others
 - Strong communication skills to liaise with customers and team members effectively.
 - Business level of English and high business Japanese
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Company Description

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