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JAC Recruitment Thailand

PR/118040 | Warehouse Leader (Chinese Speaking)

Job Information

Recruiter

JAC Recruitment Thailand

Job ID

1561582

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Thailand

Salary

Negotiable, based on experience

Refreshed

October 14th, 2025 11:01

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Key Responsibilities**1. Daily Operations**

Supervise and allocate daily tasks to warehouse staff to meet production and delivery schedules.
Coordinate with Material Control, Planning, and Purchasing teams to ensure timely and accurate goods receiving.
Monitor material quality and manage inbound/outbound processes effectively.
Maintain organized storage areas in compliance with 5S principles and ensure proper labeling.
Execute tasks as assigned by management.

2. Inventory & Process Management

Plan and conduct daily, weekly, and monthly inventory counts to ensure system accuracy.
Guide and support warehouse staff to enhance operational performance.
Collaborate with relevant departments to manage damaged or obsolete materials.

3. Team Development & Safety

Provide regular training to staff on warehouse operations and safety protocols.
Monitor attendance and evaluate staff performance.
Conduct routine inspections to ensure a safe and efficient working environment.

4. Equipment Oversight

Inspect warehouse equipment and report any issues.
Ensure proper and safe usage of all warehouse tools and machinery.

Qualifications

Bachelor's degree or higher in logistics, supply chain, engineering, or related field.

Minimum 3 years of experience in large-scale manufacturing warehouse operations.

Strong planning and organizational design skills.

Excellent communication and coordination abilities.

Familiarity with SAP, WMS, and PDA systems; experience in warehouse system implementation is a plus.

Proficient in Excel, PowerPoint, and basic computer applications.

High sense of responsibility and ability to work under pressure.

Good command of Chinese; English proficiency is an advantage.

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Company Description