



PR/095225 | Logistic Operation Coordinator

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1561527

Industry

Other (Manufacturing)

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

December 23rd, 2025 08:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

A brand new factory in Vietnam

Job Responsibilities

- Serve as the key contact for Planning, Production, Engineering, and Suppliers
- Track progress on NPI, ECN, layout, and logistics initiatives
- Assess warehouse staffing needs based on production changes
- Manage space for raw materials and finished goods
- Align packaging needs with strategy (disposable & returnable)

- Resolve daily material delivery issues
- Maintain accurate logistics master data (layouts, routings, packaging loops)
- Approve process changes and support team development
- Ensure warehouse tools and equipment are in place
- Identify opportunities for cost savings and process improvements

Job Requirements

- 2–3 years of relevant experience
- Fluent in Vietnamese & English
- Strong in inventory management, project execution, warehouse layout, material flow, logistics coordination, and packaging standards

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Company Description