



## ジュニア AWS プロジェクトマネジメントオフィス/Junior AWS PMO/Over 5MY and above

IT業界でのキャリアアップをサポートします！

### Job Information

**Recruiter**

Fidel Consulting KK

**Job ID**

1561042

**Industry**

IT Consulting

**Job Type**

Contract

**Location**

Tokyo - 23 Wards

**Salary**

5 million yen ~ 6 million yen

**Refreshed**

October 8th, 2025 14:05

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

- Coordination of liaison between Japanese and English-speaking stakeholders
- Planning, execution, and monitoring of AWS-related projects
- Bilingual creation of project documents (progress reports, plans, etc.)
- Coordination and follow-up of cross-functional meetings and tasks
- Assistance with AWS resource planning and basic deployment
- Track KPIs and escalate project risks as needed
- Ensuring on-time delivery in line with project goals
- Act as a liaison between Japanese and English-speaking stakeholders
- Plan, execute, and monitor AWS-related projects
- Prepare bilingual project documentation (status reports, project plans, etc.)
- Organize and follow up on cross-functional meetings and tasks
- Assist in AWS resource planning and basic deployments
- Track KPIs and escalate project risks as needed
- Ensure timely delivery aligned with project goals

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## Required Skills

- Educational background: Graduates from all fields
- Proficiency with AWS services (EC2, S3, IAM, CloudWatch, etc.)
- Practical experience in AWS operations
- Excellent communication and organizational skills
- Knowledge of project management tools such as JIRA, Confluence, MS Office Suite
- AWS Certified Cloud Practitioner (or higher)
- PMP or Prince2 certification

**Japanese language ability** : Fluent level (N1), business level English

- Graduate in any discipline
- Proficiency in AWS services (EC2, S3, IAM, CloudWatch, etc.)
- Hands-on experience with AWS operations
- Strong communication and organizational skills
- Familiarity with project management tools such as JIRA, Confluence, and MS Office Suite
- AWS Certified Cloud Practitioner (or higher)
- PMP or Prince2 certification

**Japanese Language:** Japanese Fluent level (N1) and Business level English

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## Company Description