



## PR/109751 | Senior Manager HR

### Job Information

**Recruiter**[JAC Recruitment India](#)**Job ID**

1560921

**Industry**

Retail

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

December 2nd, 2025 14:00

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

- Job Responsibilities
- Develop organizational strategies (organizational design, job flow, talent development, and initiatives to enhance employee engagement) to contribute to the achievement of business plans.
- Plan, manage, and execute recruitment activities (sourcing, interviewing, and onboarding).
- Formulate, implement, and maintain HR policies, the employee handbook, and performance management systems.
- Oversee labor management (attendance tracking, payroll processing, performance evaluations, and HR record keeping).

- Support organizational development through training, career planning, and employee engagement initiatives.

Ensure compliance with Indian labor laws and advise management on labor-related risks.

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## Company Description