



## PR/095223 | Consultant (Japanese N2 Level)

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1560900

**Industry**

IT Consulting

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

October 7th, 2025 11:34

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

#### Company and Job Overview

JAC's client, a consulting and business exchange facilitation firm, is looking for a Consultant (Japanese N2 Level)

Location: Ho Chi Minh City

#### Job Responsibilities

- Provide consulting services (70%) to support Japanese companies in investing and operating in Vietnam, including post-investment assistance and business matching support.
- Handle general administrative tasks (30%), such as payment procedures, attendance management, and other general affairs.
- Act as a liaison between Japanese corporate clients and local business partners, ensuring smooth communication and support.
- Assist in corporate management activities for client companies in Vietnam.
- Collaborate with internal team members to deliver high-quality advisory and administrative support.

## Job Requirements

- At least 1 year of working experience.
- Proficiency in Japanese (JLPT N2 or higher), with strong speaking skills required.
- English proficiency is a plus.
- Basic knowledge of accounting and finance is preferred.
- No prior consulting experience required; candidates with a proactive learning attitude are encouraged.
- Strong communication and interpersonal skills.
- Energetic, cheerful, and motivated personality, with the ability to handle both consulting and administrative tasks.

#LI-JACVN

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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## Company Description