



ベトナムの求人なら  
JAC Recruitment Vietnam

## PR/094547 | [Health Supplement] Sales Executive

### Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1560897

**Industry**

Chemical, Raw Materials

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

October 7th, 2025 11:34

### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

None

**Minimum Japanese Level**

None

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Company and Job Overview**

We are supporting our client, a well-known brand providing vitamins and health supplements

**Job Responsibilities**

- PART 1 - SALES ACTIVITIES

- Source and develop customer referrals
- Prepare sales action plans and strategies
- Develop and maintain sales and promotional materials
- Develop and make presentations of company products and services to current and potential customers
- Develop sales proposals and negotiate with customers
- Prepare and present sales contracts
- Conduct technical training and trials together with the R&D department

- Maintain sales activity records and preparation of customer visit reports timely manner
- Respond to sales inquiries and concerns by phone, electronically, or in person
- Ensure customer satisfaction and good customer relationships by ensuring the timely satisfaction of customers' needs and complaints in a professional fashion
- Carry out market research and surveys, monitor competitors, market conditions, and product development
- Monitoring of orders from customers and issuance of purchase orders
- Monitoring of the cargo ready date and arranging/monitoring cargo dispatch schedule together with the shipping team
- Handle document requests, sample requests, complaints from customers, and input into the cloud system
- Ability to speak English fluently
- PART 2 – SALES REPORTS
  - Preparation of various reports as but not limited to sales budget, monthly sales estimation, and new businesses
- PART 3 – TRAINING
  - Attend training provided and arranged by the company.
  - Expected to be self-motivated to learn while not doing Part 1 and Part 2 above

**Job Requirements**

- 3-5 years of experience in Sales with the Food additives background
- English communication is a must
- Proven track of sales record

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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**Company Description**