



JAC Recruitment

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JAC Recruitment Thailand

## PR/117771 | Accounting Manager

## Job Information

## Recruiter

JAC Recruitment Thailand

## Job ID

1560834

## Industry

IT Consulting

## Job Type

Permanent Full-time

## Location

Thailand

## Salary

Negotiable, based on experience

## Refreshed

December 16th, 2025 07:00

## General Requirements

## Minimum Experience Level

Over 6 years

## Career Level

Mid Career

## Minimum English Level

Business Level

## Minimum Japanese Level

None

## Minimum Education Level

Associate Degree/Diploma

## Visa Status

No permission to work in Japan required

## Job Description

## Job Responsibility

- **Audit Coordination:** Serve as the primary contact for internal and external audits. Prepare audit schedules, respond to audit queries, and ensure timely completion of audit requirements.
- **Full Set of Accounts:** Maintain and manage complete sets of accounts in compliance with Thai Financial Reporting Standards (TFRS) and internal accounting policies.
- **Accounts Payable & Receivable:** Oversee end-to-end AP and AR processes, including invoice verification, payment processing, collections, and reconciliation of outstanding balances.
- **Fixed Assets Management:** Maintain accurate fixed asset registers, perform asset capitalization, depreciation, and disposals in accordance with accounting standards.
- **Month-End and Year-End Closing:** Lead and coordinate monthly and annual closing activities, ensuring timely and accurate financial reporting, accruals, and reconciliations.

- **Financial Reporting & Compliance:** Assist in the preparation of financial statements, tax filings, and statutory reports. Ensure compliance with local regulations and internal controls.
- **Budgeting & Forecasting:** Support financial planning processes by contributing to budgeting, forecasting, and variance analysis to aid strategic decision-making.
- **Process Improvement:** Identify opportunities to streamline accounting processes and implement best practices to enhance efficiency and accuracy.
- **Cross-Functional Collaboration:** Work closely with finance, operations, and senior management to support business initiatives and ensure alignment with financial objectives.

#### Qualification

- Required CPD certificate.
- 6-9 years+ of progressive experience in accounting and finance roles.
- Good command in Thai and English.
- Demonstrates strong collaboration skills and the ability to support process improvements and management reporting initiatives.
- Exhibits a proactive and positive attitude toward challenges, with the ability to work independently and take ownership of responsibilities.
- Committed to meeting tight deadlines and fulfilling reporting obligations with accuracy and timeliness.
- Excellent interpersonal and communication skills, with the ability to engage effectively across teams and stakeholders.
- Solid technical proficiency, including a sound understanding of IFRS and local regulatory frameworks.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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#### Company Description