

# PR/123303 | Credit Analyst Senior Staff

### Job Information

### Recruiter

JAC Recruitment Indonesia

#### Job ID

1560784

### Industry

Bank, Trust Bank

### Job Type

Permanent Full-time

#### Location

Indonesia

#### Salary

Negotiable, based on experience

#### Refreshed

October 21st, 2025 11:01

### General Requirements

# **Career Level**

Mid Career

## Minimum English Level

None

## Minimum Japanese Level

None

### **Minimum Education Level**

Associate Degree/Diploma

## Visa Status

No permission to work in Japan required

## Job Description

# Scope of Work:

- · Conduct financial analysis of credit applications submitted by the sales team, based on customers' financial statements and supporting data.
  - $\cdot$  Monitor and review the company's accounts receivable on a weekly basis.
  - · Follow up on overdue receivables and perform reassessment of customers' financial conditions.
  - $\cdot$  Coordinate and conduct customer visits together with the sales team, when necessary.
  - Develop proposals and recommendations for the resolution of overdue receivables.
  - · Manage the administration of credit applications, including proper filing of both digital and hard copy documents.
  - Provide timely reminders to the sales team regarding upcoming credit maturities.
  - · Prepare and submit overdue credit reports to the head office.
  - · Oversee and ensure effective control and monitoring of credit insurance.
  - · Reporting Line : General Manager of Administration Department

# Requirement :

- · Bachelor's degree from any majoring
- · Have a minimum 3 years until 5 years of working experience as credit analyst, preferable those who is not from Japanese trading company
  - · Excellent communication, interpersonal, and organizational skills
  - · English proficiency is a mandatory, other language skill is a plus
  - · Adequate skills in using MS Office
  - · Details oriented, meticulous person
  - Fast leaner and well mannered

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Company Description