



PR/159601 | Senior Procurement Executive

Job Information

Recruiter

JAC Recruitment Malaysia

Job ID

1559960

Industry

Retail

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

September 30th, 2025 10:47

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Company and Job Overview

Malaysia's premier online shopping platform is seeking a Senior Procurement Executive. This role involves lead and manages procurement activities, ensuring timely sourcing, negotiation, and purchasing of goods and services while maintaining cost efficiency and supplier quality.

Job Responsibilities

- Lead strategic sourcing initiatives within assigned categories, including conducting market analysis, evaluating supplier options, and negotiating contracts.
- Establish, maintain, and strengthen relationships with key suppliers to ensure reliable supply, resolve issues proactively, and foster long term partnerships.
- Prepare procurement reports and track KPIs to support decision-making.
- Lead, train, and mentor junior procurement staff.

Job Requirements

- Bachelor's degree in supply chain management, Procurement, Business Administration, or a related field.
- Minimum 3–5 years in procurement or supply chain, with leadership experience preferred.
- Strong negotiation and analytical skills.

- Knowledge of sourcing strategies and vendor management.

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#countrymalaysia

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Company Description