

# マレーシアの求人なら JAC Recruitment Malaysia

# PR/159595 | Finance Executive

#### Job Information

#### Recruiter

JAC Recruitment Malaysia

#### Job ID

1559955

#### Industry

Bank, Trust Bank

#### Job Type

Permanent Full-time

#### Location

Malaysia

#### Salary

Negotiable, based on experience

#### Refreshed

November 26th, 2025 08:01

### General Requirements

## **Career Level**

Mid Career

### Minimum English Level

None

# Minimum Japanese Level

None

### **Minimum Education Level**

Associate Degree/Diploma

#### Visa Status

No permission to work in Japan required

### Job Description

# JOB OVERVIEW

One of our clients is seeking a detail-oriented and proactive Finance Executive to join our team. The ideal candidate will have a strong foundation in accounting principles and will primarily focus on Accounts Payable (AP) functions, supporting both local and overseas entities. Fresh graduates with relevant academic backgrounds are encouraged to apply.

### JOB RESPONSIBILITIES

- Handle full set of accounts, including General Ledger (GL), Accounts Payable (AP), and Accounts Receivable (AR).
- Focus on Accounts Payable (AP) processes
- · Manage vendor invoices and payments for local and overseas entities.
- Ensure timely and accurate processing of AP transactions.
- Reconcile AP accounts and resolve discrepancies.
- · Assist in month-end and year-end closing activities.
- Support audit and tax filing processes as required.
- Perform ad hoc tasks or assignments as directed by management.
- Collaborate with internal departments and external stakeholders to ensure smooth financial operations.

- Minimum bachelor's degree in accounting or related field.
- 1–2 years of experience in accounting or finance. Fresh graduates are welcome to apply.
- Strong attention to detail and analytical skills.
- Effective communication skills in English and Mandarin.
- Ability to work independently and as part of a team in a fast-paced environment.

#LI-JACMY

#StateKL

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: https://www.jac-recruitment.my/privacy-policy Terms and Conditions Link: https://www.jac-recruitment.my/terms-of-use

Company Description