



PR/109743 | Sr Executive – Customer Support

Job Information

Recruiter

JAC Recruitment India

Job ID

1559908

Industry

Logistics, Storage

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

September 30th, 2025 10:40

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Position: Sr Executive – Customer Support

Location: Gurgaon

- Taking rates, follow -up & coordinate with Airlines and Shipping lines for rates & status.
- Coordinate with Customers for business & queries
- Update & share customer's DSR
- Coordinate with operation team & custom broker for smooth execution of shipments.
- Coordinate with overseas office.
- Maintain the weekly query sheet .
- Should have basic knowledge of freight forwarding
- Good communication skills
- Can handle the time management & work pressure.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.in/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.in/terms-of-use>

Company Description