



PR/096030 | Fund Accountant

Job Information

Recruiter

JAC Recruitment Singapore

Job ID

1559806

Industry

Bank, Trust Bank

Job Type

Permanent Full-time

Location

Singapore

Salary

Negotiable, based on experience

Refreshed

September 30th, 2025 10:34

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

COMPANY OVERVIEW

Tokyo-based investment bank and fund manager specializing in finance and real estate, with its Asian arm, in Singapore, focusing on Private Equity, Real Estate, and Venture Capital investments across Japan and Southeast Asia.

JOB RESPONSIBILITIES

- Review monthly reports in accordance with SFRS (Singapore Financial Reporting Standards), that is prepared by accounting service provider
- Maintain monthly internal bank reconciliation and monitor cash positions across all entities
- Support in any bank account administration across legal entities
- Assist with internal and external audits, ensuring audit deliverables are met on schedule
- Review GST/Income Tax filing working papers prepared by tax agents
- Work with outsourced corporate secretary on corporate secretarial matters
- Assist with any KYC/AML requests

- Participate in any ad hoc projects or internal administrative matters

REQUIREMENTS

- CPA / ACCA / CA qualification is ideal but not a must
- At least 5-7 years of accounting experience
- Ideally have some exposure to fund management, real estate, or private equity
- Skills & Competencies
- Proficient in SFRS, particularly in investments
- Good Microsoft Excel skills
- Proactive problem-solver who can work independently with minimal supervision
- Strong attention to detail, well-organised, with good analytical and time management skills
- Good verbal and written communication skill to work with multiple stakeholders and meet deadlines

We appreciate your application. However, due to the volume of responses, only shortlisted candidates will be notified. Please be advised that we are unable to sponsor visas.

Hannah Ariffin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R1984070

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#countrysingapore

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Company Description