



[Accounting Specialist] @ Multinational IT Consulting Firm

Work Style: Hybrid, Superflex

Job Information

Recruiter

SPOTTED K.K.

Job ID

1559491

Industry

IT Consulting

Company Type

Large Company (more than 300 employees) - International Company

Non-Japanese Ratio

Majority Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

5 million yen ~ 7 million yen

Refreshed

February 11th, 2026 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

- Manage daily accounting operations, including preparing and entering journal entries (GL, AP, AR).
- Communicate and collaborate with our international shared service center on a daily basis (speaking, typing).
- Assist with monthly and annual financial closing processes.

- Support tax-related tasks, working with tax professionals as needed.
- Maintain accurate financial records and ensure compliance with company standards.

Required Skills

- **Experience:** 3+ years of accounting experience.
- **Languages:** Native-level Japanese and business-level English are mandatory.
- **Skills:** Proficiency in using ERP systems (SAP, Oracle, etc.), as well as strong Excel skills (vlookup, sumif, pivot tables).
- **Knowledge:** Expertise in international accounting standards (IFRS/US GAAP) and a good understanding of Japanese tax laws.
- **Personality:** The ideal candidate is team-oriented and detail-oriented. They should also be communicative and comfortable working with a diverse international team.

Company Description