



## [Accounting Specialist] @ Multinational IT Consulting Firm

**Work Style: Hybrid, Superflex**

### Job Information

**Recruiter**

SPOTTED K.K.

**Job ID**

1559491

**Industry**

IT Consulting

**Company Type**

Large Company (more than 300 employees) - International Company

**Non-Japanese Ratio**

Majority Japanese

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

5 million yen ~ 7 million yen

**Refreshed**

September 24th, 2025 17:54

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Entry Level

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Native

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

- Manage daily accounting operations, including preparing and entering journal entries (GL, AP, AR).
- Communicate and collaborate with our international shared service center on a daily basis (speaking, typing).
- Assist with monthly and annual financial closing processes.

- Support tax-related tasks, working with tax professionals as needed.
  - Maintain accurate financial records and ensure compliance with company standards.
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## Required Skills

- **Experience:** 3+ years of accounting experience.
  - **Languages:** Native-level Japanese and business-level English are mandatory.
  - **Skills:** Proficiency in using ERP systems (SAP, Oracle, etc.), as well as strong Excel skills (vlookup, sumif, pivot tables).
  - **Knowledge:** Expertise in international accounting standards (IFRS/US GAAP) and a good understanding of Japanese tax laws.
  - **Personality:** The ideal candidate is team-oriented and detail-oriented. They should also be communicative and comfortable working with a diverse international team.
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## Company Description