

Michael Page

www.michaelpage.co.jp

## NEW: Airfreight Coordinator, Freight Forwarding! TOKYO or OSAKA

### Airfreight Customer Service - Logistics!

#### Job Information

**Recruiter**[Michael Page](#)**Job ID**

1559489

**Industry**

Logistics, Storage

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

4.5 million yen ~ 6 million yen

**Refreshed**

September 24th, 2025 17:20

#### General Requirements

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

#### Job Description

As the freight coordinator you will be handling shipments and serving as a point of contact for clients, suppliers, partners, by maintaining a high level of customer satisfaction.

**Client Details**

Our client is a logistics pioneer that offers comprehensive transport and supply chain services (land transport, air & sea freight, and full-spectrum logistics solutions like warehousing, e-commerce, distribution), innovative digital platforms, and strong sustainability practices.

**Description**

As the Airfreight coordinator, you will get to handle the following:

- Handling shipments and serving as a point of contact for clients, suppliers, partners
- Maintaining a high level of customer satisfaction

- Issue quotations to customers and network where necessary
- Ensure accuracy of documents produced and data integrity in transport system

### **Job Offer**

- Competitive salary package (base + bonus)
- A chance to build expertise in the transport and distribution industry.
- Supportive company culture with structured processes.
- Permanent role with opportunities for career development.

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Davide Capretta at +81 3 6832 8675.

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### **Required Skills**

In order to success in this role, the applicant should possess the following qualifications:

- Freight Forwarding experience either air or sea
  - Good PC skills (excel, word, power point)
  - A strong understanding of airfreight operations within the transport & distribution industry.
  - Proficiency in preparing and managing shipping documentation.
  - Excellent problem-solving and organizational skills.
  - Business English and business Japanese
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### **Company Description**

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