JAC Recruitment | インドネシアの求人なら JAC Recruitment Indonesia

PR/123234 | Sales & Marketing (Mandarin Speaker)

Job Information

Recruiter
JAC Recruitment Indonesia

Job ID
1559393

Industry
Civil Engineering and Construction

Job Type
Permanent Full-time

Location
Indonesia

Salary
Negotiable, based on experience

Refreshed
December 2nd, 2025 00:00

General Requirements

Career Level
Mid Career

Minimum English Level
None

Minimum Japanese Level
None

Minimum Education Level
Associate Degree/Diploma

Visa Status
No permission to work in Japan required

Job Description

Requirements:
- Bachelor's Degree from any major
- Fluent in Mandarin & English, verbal and written
- Fresh Graduate welcome to apply
- Experience working with Chinese-speaking clients or business partner is a plus
- Able to work individually and team

Job Description:
- Maintaining relationship with existing client/continued effort to expand customer base (Site visit, Face to Face meetings, phone calls, whatever effective)
- Obtain inquiries and make quotation, considering competition with others
- Collecting information from our operation team to maximize leads from client (collect all inquiries from all subcons' at our client site)
- Coordinate with client to fix mobilization and demobilization schedule/prepare necessary documents such as SIA/SIO and others
- Proactive documents collection to bill invoice/proactive payment follow up from client
- Promptly respond client request and coordinate internal
- Liaise with other members of the sales team and other technical experts to solve client problems
- Input necessary data on customer data base and continuously maintaining it

Company Description