

インドの求人なら JAC Recruitment India

PR/109680 | Customer Service Executive

Job Information

Recruiter

JAC Recruitment India

Job ID

1559294

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

December 2nd, 2025 01:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Basic

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Job Description

Job Title: Customer Service Executive

Job Location: Pune

Educational Qualification: Graduate or Postgraduate in Engineering or Management field or similar field

Roles & Responsibilities:

- Updating PO Control
- Import Order follow up
- Custom Clearance Activity
- Approving draft documents like B/L, Invoice Packing List, Insurance, & FTA to supplier

• Approving draft B/L's for all the FOB shipments.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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Company Description