



PR/109673 | Sales support- Gurgaon

Job Information

Recruiter

JAC Recruitment India

Job ID

1559287

Industry

Other (Trade)

Job Type

Permanent Full-time

Location

India

Salary

Negotiable, based on experience

Refreshed

October 7th, 2025 03:00

General Requirements

Career Level

Mid Career

Minimum English Level

None

Minimum Japanese Level

None

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Sales support
Location: Gurgaon

1. Should have worked in a Japanese company.
2. Should have experience of working in a trading Company.
3. Should have knowledge about import and clearance documentation.
4. Should have experience of working with the forwarder and CHA.
5. Should have experience of booking vessels and coordinating with the international suppliers.
6. Should have experience of maintaining stock and preparing minimum inventory records.
7. Should have knowledge for preparing quotations and PO.

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Company Description